

**MINUTES OF REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF CARMACKS
ON OCTOBER 16TH, 2018 IN THE MUNICIPAL COUNCIL CHAMBERS**

PRESENT: **Mayor Lee Bodie**
Councilors: T. Wheeler, K. Unterschute, H. Belanger
Staff: CAO Tracy Thomas, A. Wylimczyk
Regrets: (1): Doris Hansen
Delegates: (0)
Public: (1) Lorraine Graham

ORDER: Mayor Bodie called the meeting to order at 7:00 PM

AGENDA: Council reviewed the agenda

- 199/18** **M/S Councillors T. Wheeler/ K. Unterschute motioned to accept the agenda as presented.**
CARRIED
- 200/18** **M/S Councilors T. Wheeler/H. Belanger motioned that the minutes from the Regular Council meeting on October 2nd, 2018 be accepted as amended.**
CARRIED

CORRESPONDENCE

2018 Nuisance and Vector Mosquito Control Program

Nothing further was discussed.

Letter from Trail Development and Management

They are thanking us for our efforts.

Letter from Premier Silver

Nothing further was discussed.

REPORTS

Councilor Activity Reports

Councilor H. Belanger attended the CAO Evaluation meeting on October 15, 2018. She attended the AYC meeting on September 22nd, 2018 and talked with Clark and Tim from YG about the carbon tax levy. Tracy was to provide carbon tax spending spreadsheet to AYC (done). All communities received their Crime Stoppers signs. Whitehorse asked that the FNs be included in AYC, but decision was to wait until they actually request inclusion before making any decisions. AYC is submitting a request to change the year end dates for Corporate Affairs from December 31 to January 31.

Councilor K. Unterschute attended the Candidates forum on October 9th, 2018. He attended the Rec Board meeting on October 15th, - no quorum so nothing was approved- and also attended the CAO evaluation the same day.

Councilor T. Wheeler attended the CAO evaluation on October 15th, 2018. Thanked council, mayor and staff for the past 3 years. Rob C. thanked council and mayor for donations. Councilor T. noted that we had not brought the AYC bylaw to council, please send it again and ask for input by Friday. Councilor T. Wheeler wishes everybody good luck for the election.

Mayor Bodie read email he received from Councilor D. Hansen, that she is unable to come to the meeting. Councilor D. Hansen attended the AYC CTTS meeting via telephone today. Thanked Council for 3 approved applications over \$3689 for the Village. 3 members are not seeking re-election again. She thanks everyone.

Mayor's Report

Mayor Bodie went to the Terry Fox Run BBQ on October 3rd and to the arena planning meeting on October 5th with Yukon Government representatives. November 23rd will be the official announcement and celebration for the arena award. Construction will not start until spring 2019. Mayor Bodie attended the CAO evaluation meeting on Monday. Friday will be the last AYC meeting.

Mayor Bodie wants to write a letter to the Government to thank them for approval of funds for the arena.

He called the principal of the school and asked her to have the students make a poster and send a thank you to the Government too because they will benefit the most.

Councilor T. Wheeler mentioned that we should show the fire truck to the public, drive around, show at the Welcome dinners etc.

CAO Report

CAO Tracy Thomas provided council with a written report and broke it down verbally. CAO is looking for ideas to make the arena's formal announcement exciting. Councilor T. Wheeler said that it will be a great idea for the new council to think about.

The access road issue is deferred to In-camera.

The landfill liabilities meeting is on November 15th in Whitehorse, the same day as the evening of the start of the elected officials training from November 15-17th in Whitehorse.

CAO asked council what to do with contractor in regards to Rec reno, have exhausted every option to get him in to finish the job. Says door is still on order. Will lose remainder of funding if not finished by end of October.

Councilor K. Unterschute mentioned that this is a small community and we only had one bidder. Suggested that CAO keeps contacting him to finish the job.

Councilor T. Wheeler mentioned to print out all emails, make a file, if we have to put out tenders again we can compare and deny his bid. She mentioned that we had a similar situation before.

Councilor K. Unterschute said that it makes sense what Councilor T. Wheeler said.

AON - Social engineering fraud – Mayor Bodie suggested to get a quote, happened once at the store.

CAO said that she is switching over payroll to Ceridian. It is more cost effective and faster.

Councilor Unterschute said that he is familiar with the company but suggested to open a separate bank account just for payroll because they have access to our bank accounts and we don't want that.

Councilor H. Belanger mentioned to CAO to get quotes from other companies, i.e. ADP or Total Access too.

CAO Thomas informed council about WWTP issue. Yukon Housing flushed wells in new duplex and it flooded our Wastewater treatment plant. She informed Yukon Housing and talked to the contractor that is building houses for them. If there is any damage to our plant Yukon Housing is aware of it.

Councilor T. Wheeler said that since this is routine flushing, should make sure that all the other CAO's are aware of it.

She asked if we have any feedback from public to our Animal Bylaw. We should give the public time until December. Councilor T. Wheeler informed that the name tags from YG are working, as she found one dog the other day and could identify him and got him to the owner.

CAO informed that Animal Control Act Revision Public Consultation is coming November 5th to Carmacks for public input. Will request that they also bring the tag making machine.

CAO informed that the contracted Finance Specialist (under contract for 6 weeks) will move into the Bachelor suite, after it has been cleaned.

Recreation Department Report

Councilor T. Wheeler mentioned that George is doing a good job and everybody should attend the Halloween party. She asked if we know when the funds are coming through.

MMF Report

Mayor Bodie broke the report down verbally.

201/18 Councilors K. Unterschute/H. Belanger motioned to accept the reports as presented. CARRIED

ACCOUNTS AND PAYABLE

202/18 M/S Councilors T. Wheeler/ K. Unterschute motioned that the October 10th, 2018 Payroll of \$15,945.75 being direct deposit and cheques (27218-27219), accounts paid of \$20,977.33 being cheques (27214-27217, 27220) and accounts payable of \$34,149.54 cheques numbered (27221-27246) be accepted.

CARRIED

BYLAWS

Bylaw 252-18 Animal Control

Mayor Bodie mentioned to give the bylaw second reading and then out to the public.

Councilors T. Wheeler/ H. Belanger mentioned that we should give the bylaw to the next council. We shouldn't rush and give the public more time.

Councilor T. Wheeler mentioned to share the bylaw with the LSCFN, to have their input.

203/18 M/S Councilors H. Belanger/K. Unterschute motioned to defer Bylaw 252-18 to the next council meeting.

CARRIED

NEW AND UNFINISHED BUSINESS

Procurement Policy Final

Councilor T. Wheeler thinks that in Point 5.1.1. Bidding process the amount of \$25,000 seems a little too high. \$10,000,00 seems more appropriate. Will protect CAO from being responsible for final decision making.

Councilor K. Unterschute mentioned that \$10,000.00 for tenders/contracts doesn't seem much nowadays.

Point 5.1.2. Council mentioned to change the amount to \$10,000.00 for CAO authority to accept tenders.

Point 7.1. Councilor T. Wheeler mentioned that the Village of Carmacks doesn't give donations. Last year we bought Christmas hampers instead of sending out Christmas cards. Community members appreciate gifts more than cards. Tracy will remove donation part.

204/18 Councilors T. Wheeler/K. Unterschute motioned to accept the Procurement Policy with changes as amended.

CARRIED

QUESTION PERIOD

CAO Tracy Thomas is going to apply for Gas Tax funds for replacing windows in Village office. Councilor K. Unterschute said, that this is a good idea, we need new windows.

Mayor Bodie thanked council and CAO for their good work over the last term.

205/18 Councilors T. Wheeler/K. Unterschute motioned to go into Incamera at 8.14 PM.

CARRIED

206/18 Councilors T. Wheeler/H. Belanger motioned to go out of Incamera at 8.35 PM.

CARRIED

ADJOURNMENT

207/18 M/S Councilors T. Wheeler/H. Belanger motioned to adjourn the meeting at 8:35 PM.

Mayor Bodie adjourned the meeting at 8:35 PM.