

## **Agenda 18-23**

Regular Meeting of the Council of the Village of Carmacks, Yukon to be held in the Council Chambers of the Carmacks Municipal Building at 7:00 PM on Tuesday, December 4<sup>th</sup>, 2018

### **1. CALL TO ORDER**

### **2. AGENDA** (motion to adopt)

### **3. ADOPTION OF MINUTES** (motion to adopt)

3.1. Regular meeting of November 20<sup>th</sup>, 2018

### **4. DELEGATION**

4.1. RCMP

4.2. YTG

4.3. Kevin Unterschute

### **5. CORRESPONDENCE** (motion to file correspondence)

5.1. Congratulation letter

### **6. REPORTS** (motion to file reports)

6.1. Councillor Activity Reports

6.2. Mayor Report

6.3. CAO Report

6.4. Municipal Maintenance Foremen Report

### **7. ACCOUNTS AND PAYABLE** (motion in report)

### **8. NEW AND UNFINISHED BUSINESS**

### **9. QUESTION PERIOD** (motion to open the meeting to questions from the public)

### **10. INCAMERA** (motion to go in and out of session and recorded time)

### **11. ADJOURNMENT**

**MINUTES OF REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF CARMACKS  
ON NOVEMBER 20th, 2018 IN THE MUNICIPAL COUNCIL CHAMBERS**

**PRESENT:** Mayor Lee Bodie

Councilors: G. Skookum, H. Belanger, L. Graham

Staff: CAO Tracy Thomas, A. Wylimczyk

Regrets: (1) T. Wheeler

Delegates: (0)

Public: (0)

**ORDER:** Mayor Bodie called the meeting to order at 7:00 PM

**AGENDA:** Council reviewed the agenda.

**220/18 M/S Councillors H. Belanger/L. Graham motion to accept the agenda as presented.**

**CARRIED**

**221/18 M/S Councillors L. Graham/H. Belanger motioned that the minutes be accepted from the regular meeting on November 6<sup>th</sup>, 2018 as amended.**

**CARRIED**

**DELEGATION**

**CORRESPONDENCE**

**5.1.** Mayor Bodie read the YESAB 2017-2018 annual report.

**5.2.** Mayor Bodie read letter from Multicultural Centre of the Yukon. He mentioned that we have many immigrants in our community and it is a growing number. It will benefit the community and he wants to see if it is worthwhile to join the Committee. Mayor Bodie will attend the meetings remotely.

**222/18 M/S Councillors L. Graham/G. Skookum motioned to appoint Mayor Bodie to sit on the Yukon Local Immigration Partnership Advisory Board Committee.**

**CARRIED**

**5.3.** Mayor Bodie read congratulation letters.

**223/18 M/S Councillors H. Belanger motioned to accept correspondence.**

**CARRIED**

## **REPORTS**

Councillor L. Graham attended the Elected Officials Training November 15-17<sup>th</sup> in Whitehorse. It was an absolutely great experience and she is looking forward to the next meetings.

Councillor G. Skookum attended the Elected Officials Training. He enjoyed the meeting and meeting with Dr. Novak. It gave him an idea of the new role and responsibilities and what to expect as a councillor. He would not mind changing the agenda. G. Skookum is looking forward to the Arena Announcement party on November 27<sup>th</sup>.

Councillor H. Belanger also attended the Training in Whitehorse. Dr. Novak did an awesome job. She also wants to make changes to how the agenda is developed. H. Belanger wants a working meeting set up so that council and public can discuss matters before the actual council meetings. She will be attending the Arena Ribbon cutting on November 27<sup>th</sup> and the AYC board meeting on December 1<sup>st</sup>.

## **MAYOR'S REPORT**

Mayor Bodie attended the Remembrance Day ceremony. It was the 100<sup>th</sup> Anniversary of Canada's 100 days after WWII.

He also attended the Elected Officials Training. Dr. Novak was the perfect choice. He enjoyed the "lost at sea" activity. Our council received 2<sup>nd</sup> place. Mayor Bodie tried to attend the Recycling board meeting on November 22<sup>nd</sup> but it was cancelled.

He wouldn't miss the official ribbon cutting for the arena on November 27<sup>th</sup> and is going to attend the AYC board meeting on December 1<sup>st</sup>, 2018.

## **CAO REPORT**

CAO T. Thomas provided council with hard copy report and broke it down verbally. She is still working on the budget and the variance report. There were a years worth of errors from previous finance, and to fix it is very time intensive labour and only the most important ones are being addressed. Anne and Annette are working on the budget variance report and it will be presented at the December 4<sup>th</sup> meeting. Tracy and Anne are working on the best way to capture projects that are not the regular O&M budget. Tracy is also working on the Provisional 2019 budget for the next council meeting. It will be Anne's last week. She has done an amazing job and we all will miss her.

Councillor H. Belanger asked CAO if the council has seen any budget this year? Mayor Bodie explained yes, one was provided, but it had a lot of errors and

needed to be corrected before it could be presented and accepted.

Tracy is working with YG's Energy Solutions Centre to apply for funds for the Village office retrofit.

CAO read letter to council from the Energy Solutions Centre that they have new funding coming April 1<sup>st</sup>, 2019 that may be able to fund a major portion of the retrofit.

She was wondering if council would be interested in holding Town Hall meetings, and council indicated that quarterly ones would be good to have, starting late January.

CAO T. Thomas met with the CAO from Haines Junction. The CAO invited her to take a look into their budget development process and Tracy would like to go to HJ the second week of December or later in January.

CAO let council know that she will be away from December 22<sup>nd</sup> to January 8<sup>th</sup>, 2019 and can't attend the first meeting in January.

CAO T. Thomas provided council with the updated VOC Infrastructure Priorities list. Mayor Bodie explained to council that the VOC have been working on a wish list of future infrastructure projects with the Government of Yukon so that YG can determine priorities with the VOC and plan for approval.

Councillor G. Skookum asked Mayor if we can tell them what we want to accomplish? Mayor Bodie said that we can but is still up to the YG and Federal Government for approval.

Mayor Bodie said that the FN and the Village need a new lagoon before the permit for the old one expires in 2020. The YG planned for 2021/2022.

He would like to see the Recycling Centre expansion to move up to 2019/20. The community lighting update has to be on top of the list. There are parts in the Village that are very dark, and public safety is at risk and we had a few complaints already.

The solid waste upgrades can probably stay in 2021/22, the land development/ lots for sale is high priority and he wants it in 2019/20. The River road bike path and the boardwalk expansion is a priority for the next years as well, but Tracy has been working on that already.

The pool funding is a priority as well.

Councillor Skookum mentioned that the kids Christmas Party on December 12<sup>th</sup> is in jeopardy. We are short on help and looking for volunteers to help our kids. His wife Liz is in charge of the party and does what she can but can't do everything. In the last few years the LSCFN hired people for wrapping and preparing. Maybe we can post an ad on Facebook and in the Hooter for volunteers.

Mayor Bodie and Councillor Belanger would like to help at the party.

Councillor H. Belanger mentioned to revise her payout on the travel expenses for the Elected Officials Training and asked for an advance for the upcoming AYC meeting.

**224/18 M/S Councillors L. Graham/G. Skookum motioned to accept the reports as presented.**

**CARRIED**

#### **ACCOUNTS AND PAYABLE**

**225/18 M/S Councillors G. Skookum/H. Belanger motioned that the November 3rd, 2018 payroll of \$21,330.73 being Direct Deposit and Accounts payable of \$38,291.62 cheques numbered (27284-27302) be accepted as presented.**

**CARRIED**

#### **BYLAWS**

##### **Bylaw 249-18 Parks and open spaces**

**226/18 M/S Councillors H. Belanger/ G. Skookum motioned to give Bylaw 249-18 3<sup>rd</sup> and final reading.**

**CARRIED**

##### **Bylaw 250-18 – Maintenance bylaw**

Mayor Bodie mentioned to give the bylaw 1<sup>st</sup> Reading and then ask the public for their input. It would be good for the community to have more time to read and understand the bylaw.

Councillor Graham asked if this bylaw relates to FN properties as well, and is it a bylaw for all properties under the municipality. Answer is yes.

**227/18 M/S Councillors L. Graham/H. Belanger motioned to give bylaw 250-18 first reading and post for public input until December 21, 2018.**

**CARRIED**

##### **Bylaw 252-18 Animal Control Bylaw**

Councillor G. Skookum mentioned that the bylaw has no direction to the LSCFN. We should ask the public for their input.

CAO Thomas said that we did the FN in the bylaw development, but that the FN will be developing their own policies based on this bylaw and we have worked together since the start on this and will be sharing the bylaw officer as well.

**228/18 M/S Councillors H. Belanger/G. Skookum motioned to give bylaw 252-18 2<sup>nd</sup> reading and ask the public for their input until December 21, 2018.**

**CARRIED**

**NEW AND UNFINISHED BUSINESS**

**9.1. Change of Council meeting dates for January to April 2019**

Council discussed the change of council meetings from Tuesdays to Mondays until April to accommodate Councillor Wheeler’s education course on Tuesdays. CAO mentioned that we have a few Holiday Mondays coming up in this time period.

Councillor H. Belanger mentioned that the January council meeting have always been on the 2<sup>nd</sup> and the 4<sup>th</sup> Tuesday.

Council agreed that the January council meetings will be on January 7<sup>th</sup> and 21<sup>st</sup> of 2019.

The next council meetings (February – April 23<sup>rd</sup>, 2019) will be on Mondays as follows:

February 4<sup>th</sup> and 18<sup>th</sup>, 2019

March 4<sup>th</sup> and 18<sup>th</sup>, 2019

April 1<sup>st</sup> and 15<sup>th</sup>, 2019.

We will post the council meeting change dates on our website, Facebook and local stores and Post-Office.

**9.2. Cannabis – discussion**

CAO T. Thomas and Mayor Bodie agreed that we need to discuss the cannabis regulation for Carmacks. CAO wants to schedule a work meeting.

Councillor H. Belanger asked if the Village didn’t apply for funding for a public Cannabis meeting. Do we know when that will be?

Tracy mentioned that she will check into that funding and try and confirm if and when that will happen.

Council agreed to have the Cannabis Working Meeting on Monday November 26<sup>th</sup> at 6 PM. CAO will provide reference materials by the Friday before for review and discussion.

**9.3. Councillor wish list discussion will be deferred to the working meeting.**

**QUESTION PERIOD**

**INCAMERA**

**229/18**

**Mayor Bodie motioned to go into Incamera at 8:51 PM.**

**CARRIED**

**230/18**

**M/S Councillor H. Belanger motioned to go out of Incamera at 9:19 PM.**

**CARRIED**

219/18

**ADJOURNMENT**

**Mayor Bodie adjourn the meeting at 9:20 PM.**

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Mayor Lee Bodie

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CAO Tracy Thomas

RECEIVED

NOV 26 2018

# THE CITY OF DAWSON

Box 308 Dawson City, YT Y0B 1G0  
PH: 867-993-7400 FAX: 867-993-7434  
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November 19, 2018

Mayor Lee Bodie and Councillors  
Village of Carmacks  
Box 113  
Carmacks, YT  
Y0B 1C0

Dear Mayor Bodie and Council,

On behalf of Dawson City Council, I extend our sincere congratulations to you on your recent election as Mayor and Councillors for the Village of Carmacks.

We are eager to continue the work on addressing areas of municipal concern and look forward to working with your community in the coming years.

Congratulations once again. All the very best for your term.

Best Regards,

Mayor Wayne Potoroka



**DATE: 11/30/18**

## **MUNICIPAL MAINTENANCE FOREMANS REPORT**

### **Wastewater treatment plant:**

The plant is functioning well.

### **Administration Bld.**

Garbage and snow removal.

### **Fire Hall:**

Snow removal

### **Duplex:**

Ongoing renovation, oil burner was serviced, vents cleaned out.

### **Municipal swimming pool:**

**Closed for the season.**

### **Pocket Park:**

Garbage pickup and snow removal

### **Rowlinson Park**

Snow removal.

### **Boardwalk**

Snow removal, garbage removal.

### **Municipal vehicles and heavy equipment**

Municipal vehicles are in good condition.

### **Collection system:**

No problems to report, lift pumps are working well.

### **Recreation Bld:**

Garbage and daily maintenance. Snow removal. Air Care completed cleaning of ventilation system and the air handling units as well as replacement of metal filters.

**Municipal Landfill:**

Daily maintenance, fence is checked daily, we disconnected cattle guard  
Nov. 1<sup>st</sup>.

**Municipal Street:**

Plow and sanding streets as needed.

**Tew Day Park:**

Garbage and snow removal

**Cemetery**

Snow removal

**V. I. C. :**

**Closed for season.**

**Roadhouse:**

Snow removal

Municipal Works Foreman

Leo DesRoches

Nov 22-18 **Accounts Payable**

**PP END** **Saturday, November 17, 2018**

**Payroll 2018-24**  
Being DD Payroll

**\$26,601.61**

**Accounts Payable**

27303	Canadian Tire	1,576.75	
27304	Canadian Red Cross - Membership Fee	100.00	
27305	Home Hardware	4,216.88	
27306	HEMMERA Envirochem Inc	3,718.14	
27307	Lee & Associates Ltd.	4,983.30	
27308	Midnight Sun B&B (Landfill, Elected Officials Training)	330.75	
27309	Consultion Fees	3,365.25	
27310	Northwestel Inc.	2,337.43	
27311	Staples #251 - Office supplies	548.08	
27312	Sunrise Service Centre	841.42	
27313	Total Fire Protection Services Ltd.	6,104.92	
27314	Total North Communications Ltd.	12.50	
27315	Yukonn Inn - Room charges for Nov. 15, 2018	228.90	
27316	Yukon Workers Compensation Health and Safety Board	179.61	
27317	Travel expenses - Instructor Training	641.35	
27318	Travel expenses Elected Officials Training	788.38	
27319	Travel expenses Elected Officials Training	788.38	
27320	Travel expenses Elected Officials Training	568.90	
27321	Council Meeting December 4th, 2018	180.00	
27322	Councsulting Fees	8,720.00	
27323	Contractor Services Duplex Reno	\$3,510.80	
			<b>\$43,741.74</b>

**Visa (copy attached)**

**\$11,681.41**

Motion required that the November 17, 2018 Payroll of \$26,601.61 being DD and Accounts payable of \$31,510.94 cheques numbered (27303-27323) and Visa paid of \$11,681.41 be accepted.

**\$82,024.76**