

**MINUTES OF THE REGULAR MEETING OF 16-19 OF COUNCIL FOR  
THE VILLAGE OF OCTOBER 3<sup>RD</sup> 2016 IN THE MUNICIPAL COUNCIL  
CHAMBERS**

**PRESENT:**

Mayor: L. Bodie

Councillors: P. McKenny, K. Unterschute, D. Hansen,  
T. Wheeler

Staff: C. Bellmore, A. Faughnan

Regrets: (0)

Delegates: (0)

Public: (0)

**ORDER:** Mayor Bodie called the meeting to order at 7:00 pm.

**AGENDA:** Council reviewed the agenda.

**162/16 M/S Councillors T. Wheeler/P. McKenny motion that the agenda be accepted as presented.**

**CARRIED**

**163/16 M/S Councillors P. McKenny/D. Hansen motioned that the minutes be accepted from the regular meeting on September 19<sup>th</sup>, 2016 as amended.**

**CARRIED**

**DELEGATION**

**CORRESPONDANCE**

**1. Carmacks Recreation Facility Planning - Minister Dixon  
REPORTS**

Councillor McKenny let council know that she has noticed someone creating their own path into the landfill behind the Recycling Depot. Bellmore told council she will let Public Works know.

Councillor Hansen told council she has nothing to report.

Councillor T. Wheeler let council know that during the weekend she heard from a few residents regarding the fact that we do not have a skating rink yet. Wheeler told council she let them know it is due to funding and proper planning and that the VOC is actively working on the situation.

Wheeler mentioned to council that at this time of year the Boardwalk is extremely slippery and we should think about potentially putting up warning signs.

*Councillor Unterschute enters meeting at 7:08pm*

Mayor Bodie let council know that he had attended the AYC board meeting and thanked Wheeler for reporting on it at the past meeting. Bodie mentioned he has been involved in a large discussion regarding sponsorship for the AYC AGM. Bodie let council know he attended an event at the Kwanlin Dunn Centre last Tuesday when the Duke and Duchess of Cambridge were in Whitehorse.

Councillor Unterschute let council know he had nothing to report.

CAO Bellmore let council know that she met with Yukon Housing last week regarding the two middle houses on Tantalus Cres that are slated to be changed into duplexes. Bellmore let council know she made YH aware of the two new proposed multi-residential lots that will be going for tender later in the fall. Bellmore told council she discussed use of the landfill with YH if they choose to demo the houses.

Bellmore let council know she has been working on a zoning bylaw amendment. Bellmore commented that she was trying to work around not changing the OCP and has come up with a way to add a subsection to Urban Residential.

Bellmore told council that she had assistance from E.M & R to word it so there will be no loop holes and the lots will stay multi-residential use permanently. Bellmore let council know that interviews will take place this week for the temporary clerk position.

Bellmore told council that EMS has signed the lease agreement and have now moved into the spare office in the Admin building. Bellmore commented that there was a new lease signed for the ambulance bay as well.

Bellmore let council know that the Canada 150 CanNor funding application has been put on hold due to the questions received by CanNor's screening panel.

Bellmore told council the questions she received were very specific and she could not answer them until the design phase.

Bellmore told council that we have been getting organized for our upcoming asset sale.

Bellmore let council know the fire truck has been fixed and brought back to the community.

**164/16**

**M/S Councillors D. Hansen/T. Wheeler motion that the reports be accepted as presented.**

**CARRIED**

## ACCOUNTS PAID AND PAYABLES

165/16

**M/S Councillors K. Unterschute/P. McKenny motion that the September 28<sup>th</sup>, 2016 payroll of \$15173.08 being direct deposits cheques numbered (25479 & 25481) along with extra payroll cheques for the amount of \$3262.98 cheques numbered (25483-25487) and voided cheque number (25480) as well as September 15<sup>th</sup> 2016 Visa statement- attached and accounts payable of \$28023.77 cheques numbered (25482 & 25488-25504) be accepted.**

**CARRIED**

## BYLAWS

### **1. 234-16 Bylaw to amend the zoning bylaw 208-13**

Council was presented with a bylaw to amending the zoning bylaw. Bellmore let council know she has added a subsection “x” to Urban Residential.

Bellmore explained in order to best zone or restrict these lots to multi residential use only was to add a subsection to UR.

Bellmore told council that these lots will have to have a 3 unit minimum for the lot use to be conforming.

Bellmore let council know there will be a public hearing on Oct 27<sup>th</sup> for any of the public’s questions or concerns.

Council discussed minimum dwelling size.

166/16

**M/S Councillors D. Hansen/T. Wheeler motion that bylaw 234-16 of the Village of Carmacks to amend the zoning bylaw 208-13 be given first reading.**

**CARRIED**

## NEW AND UNFINISHED

### **1. Skating Rink- Ongoing**

Bellmore told council she met with Jennifer from Infrastructure this week and discussed pricing options for design first, or a design and build tender. Bellmore let council know it would be more cost effective doing a design and build tender.

Bellmore let council know there was a good discussion on using energy saving options such as solar panel wall or windows.

Bellmore told council that the VOC has to decide whether they would like to hire their own third party project manager or approach YTG to request help from their project manager team.

Council agrees that having an YTG project manager would be very helpful as long as council still has their opinions heard.

Bellmore told council there needs to be geotechnical work done on the area to ensure the ground will not be problematic once the construction starts.

## **2. Landfill- Ongoing**

Bellmore presented council with a draft form of the questionnaire council can use for upcoming discussion on our landfill planning.

Discussion had whether to mail out. Councillor Hansen suggested possibly attaching a door prize alongside the questionnaire to encourage people to participate.

Councillor Unterschute mentioned that \$10 monthly may be on the lower end. Council discussed pricing.

Bellmore told council she will continue to format the document and add additional questions.

## **3. Decommissioning of Assets**

Council discussed the shape of the vehicles for sale. Council agrees that there should not be a high upset price as the vehicles have not been used in years.

**167/16 M/S Councillors D. Hansen/P. McKenny motion that the Administration be directed to offer for sale, as is where is, all decommissioned vehicles and equipment listed in detail on attached document, with an upset price to be applied to each item, offer for sale to be done by sealed envelope bids received by October 28<sup>th</sup> 2016 at 4pm, bids to be opened by Administration staff, the items to be removed by November 16<sup>th</sup>, 2016.**

**CARRIED**

## **4. Appointment of Auditor**

Bellmore let council know that the VOC has to annually appoint the auditor.

Bellmore told council that BDO Dunwoody has been very good with our administration and have knowledge of our past audits.

Bellmore let council know the only item on our management letter is the fact that our office is small and there is not a huge segregation of duties.

**168/16 M/S Councillors T. Wheeler/P. McKenny motion that the VOC appoint BDO Dunwoody as our auditor for the upcoming audit for 2016.**

**CARRIED**

## **QUESTION PERIOD**

### **INCAMERA**

**169/16 Councillor T. Wheeler motion to adjourn the meeting at 8:20pm**

Mayor L. Bodie adjourns the meeting at 8:20pm.